

ACADEMIC COUNCIL

Minutes

June 6, 2024

Present: Leslie Griffin, Merideth Van Namen, Vicki Bingham (via Zoom), Fawn Ussery, Shaun Kelly, Kristen Land, Valarie Morgan, David Hebert, Edwin Craft, Ellen Green, Tomeka Harbin
Absent: Joi Phillips
Guests: None

Call to order: A meeting of the Academic Council was held in the Janet Wyatt Conference Room on June 6, 2024. The meeting convened at 8:32 AM with Provost Leslie Griffin presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda:	Motion to approve agenda was made by Dr. Tomeka Harbin and seconded by Shaun Kelly. All in favor.	Approved	Leslie Griffin
Approval of Minutes:	Motion to approve minutes for Thursday, May 23, 2024, was made by Shaun Kelly and seconded by Dr. Tomeka Harbin. All in Favor.	Approved	Valarie Morgan
Informational Items:			
Provost's Updates:	<p><u>Dr. Leslie Griffin provided the following updates:</u></p> <ol style="list-style-type: none"> 1. The provost shared that although there are many deadlines throughout the month of June, we are making progress and problem solving along the way. 2. Update on the creation of the Degree Development Teams: <ol style="list-style-type: none"> a. 4 teams- one for each degree b. Each team will have an external consultant c. Academic Affairs will check in with teams today for updates d. Team reports are due next Friday, June 14, 2024 e. We have a firm deadline and marketing for these programs will begin as soon as possible 		Leslie Griffin

	<p>3. Update on the University Assessment Advisory Committee:</p> <ul style="list-style-type: none"> a. We had many areas of strengths noted during our SACSCOC Reaffirmation; however, assessment was noted as an area of weakness and had three recommendations to which we must respond b. The assessment team has already begun work and will be integral in developing a culture of assessment on the DSU campus c. The response report is due to SACSCOC on September 15, 2024 <p>4. Update on the Advisement and Recruitment Team:</p> <ul style="list-style-type: none"> a. Everyone has a part to play in recruitment b. The process of hiring three academic advisors is underway c. We must improve our enrollment if we are to sustain our university d. We need to create clear communication for students/parents to clear up any misconceptions and answer frequently asked questions <p>5. Advisement and Summer School:</p> <ul style="list-style-type: none"> a. Ideally, we would market summer school heavily in early spring b. We need to explore the use of social media, flyers, print ads, etc.. to boost our summer enrollment numbers 		
Faculty Senate	Shaun Kelly deferred his update as it related to the Action Item: Academic Restructuring		Shaun Kelly

Old Business:	None.		
New Business: Action Items: Academic Restructuring	<p><u>Academic Restructuring:</u></p> <p>1. Motion to approve the Academic Restructuring was made by Shaun Kelly and seconded by Dr. Vicki Bingham. The following discussion ensued:</p> <ul style="list-style-type: none"> a. Dr. Griffin explained the process for how we arrived at the current draft, which first involved collaboration with Drs. Craft /Griffin and Chrisa Mansell. Their mock-up was presented to Deans and Chairs, followed by a more diverse Academic Restructuring Advisory Group. The current iteration was shared widely by faculty senate across campus and feedback was gathered via a survey. b. Several items have changed from the original based on feedback c. All concerns from the survey feedback/faculty senate were addressed systematically as follows: <ul style="list-style-type: none"> • Dr. Griffin explained that unit chair/division chair designations were based on the size of the school/division and the number of accredited programs housed 		Shaun Kelly/ Valarie Morgan

	<p>there</p> <ul style="list-style-type: none"> • Dr. Griffin addressed the concern that Secondary Ed (Math) would be housed in the School of Teacher Education and math may need to be shifted from the Division of Mathematics and Sciences. However, due to the general education footprint of math, this was decided against. • Physical relocation concerns were expressed, but those are actively being worked out via a relocation process • A comment about art concentrations was addressed, however, the charge from the president is to create assessable pathways for students to enter and complete degrees. As such, we will have more generalized degrees with less concentrations where needed • Mary Bess Pannel was called to address a concern that Counseling may fit better under Health Sciences than the School of Leadership, Research, and Psychology due to the clinical nature of one of the tracks. However, the school counseling track was also discussed. Dr. Pannel agreed to consult with her faculty and give us further feedback by the end of the week. <p>Dr. David Hebert made a motion to table the Academic Restructuring, seconded by Shaun Kelly. A vote will be taken at the next Academic Council meeting currently scheduled for Thursday, June 20th.</p>		
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<p>Discussion:</p>	<p><u>The following announcements were made:</u></p> <ol style="list-style-type: none"> 1. Relocation plans: <ol style="list-style-type: none"> a. Plans for office relocations are in the works all over campus b. Dr. Craft was asked by Dr. Griffin to hold off on making any definite decisions on offices until further notice c. Dr. Craft noted that Amber is getting floor plans for all buildings to help with the process d. Dr. Craft stated that a dumpster had been placed at Ewing for the clean-out process e. Dr. Crafted noted that items with inventory numbers could not be thrown away without first going through the outlined process f. Dr. Griffin will send out a detailed memo with office relocations when decisions are finalized g. Dr. Craft noted that Cecil was locating boxes for those who must move 2. Cheryl's Retirement Celebration: June 20, 2024 <ol style="list-style-type: none"> a. Everyone was agreeable to brining a dish b. A calendar invite will be sent 	
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Announcements:	<p><u>The following announcements were made:</u></p> <ol style="list-style-type: none"> 1. The Gertrude C. Ford Center for Teaching and Learning Director position: <ol style="list-style-type: none"> a. Dr. Griffin explained that the job has been reposted, at the request of the advisory committee, with an added statement regarding the potential for tenure/promotion consideration. This consideration does not mandate a guarantee of a faculty member that may apply to keep their tenure/rank/eligibility for promotion but does allow for the consideration at the time of hire. b. The job will remain posted until Monday, June 10, 2024, at the close of business. c. After Monday, the job will potentially be revised to not require a Ph.D. Under this model, the director would facilitate workshops, manage the calendar, and be available in the center on a predetermined basis. Faculty experts would be used in the center for trainings in areas of tenure and promotion, pedagogy, etc...and additional salary funds saved from lowering the degree requirements would be used to provide stipends for faculty. 2. Library Updates: <ol style="list-style-type: none"> a. Fawn Ussery encouraged members of AC to remind students of library resources being available to them during the summer. 3. OIT Updates: <ol style="list-style-type: none"> a. Dr. Craft stated that 51 employees had not completed the required OIT training mandated by the DOE and by financial auditors. These employees would have their accounts disabled on June 30th. Notifications will be sent to supervisors. b. New software: FIAC (Faculty Load and Compensation)- will calculate faculty load in banner. Training will be provided to HR, the registrar, and any new staff that will use the system. 4. Facilities Updates: <ol style="list-style-type: none"> a. The roofs on Jobe Hall/ Broom have been repaired; down spouts on Broom have also been repaired b. Quotes are being gathered for the repair of plaster on Broom c. Moving companies are being contacted to help with relocations across campus d. Nursing should be in their new building by the end of June; a ribbon cutting will be held sometime in September 	
Adjourned:	10:11 am	
Next Meeting:	Thursday, June 13 and June 27, 2024, at 8:30	